



# CHRIST THE SAVIOR ORTHODOX CHURCH

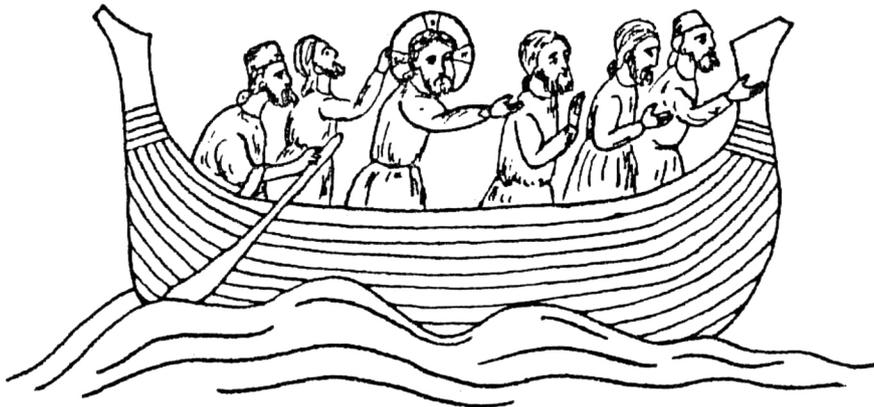
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## ANNUAL PARISH MEETING

**JANUARY 27, 2019**

1. Nomination of Secretary
2. Review of 2018 Annual Meeting Minutes (previously distributed)
3. Report of the Rector (blue)
4. Report of the Senior Warden (yellow)
5. Report of the Junior Warden (yellow)
6. Report of the Treasurer (green)
7. Report of the Auditors (yellow)
8. Report of the Planning Commission (gold)
9. Report of the Infrastructure and Grounds Commission (white)
10. Proposed Financial Budget (rose)
11. Parish Council Membership Nominations (white)
12. Old + New Business



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**Christ the Savior Orthodox Church**  
**Annual Parish Meeting**  
**January 28, 2018**

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The meeting was opened with a prayer led by Fr. John at 10:51 a.m.

**IN ATTENDANCE:**

- *Rector:* Fr. John Parsells
- *Clergy:* Dn. Steven Hall
- *Parish Council:* Deborah Wilson, *Senior Warden*, Rdr. Nicholas Borodulia, *Junior Warden*, Barbara Kaloroumakis, *Treasurer*, Gabriela Vlahovici-Jones, *Secretary*, Ginny Borodulia, Joanne Bushman, Nissa Nancy Hall, Cheryl Kokkinos, Patricia McAlpin, Daniel Moss, and Beth Dunbar.
- *Parish Members/Guests:* Mat. Emily Parsells, Tom & Georgianne Mathews, Jason Kratzer, Daniel Moss, Joanne Patrick, David McAlpin, Larry & Kimberly Perrone, Chad Fortin, Margaret Juliana LoGerfo, Roberta Dobronz, Darrell Wilson, Larry & Tara Casserly.

**AGENDA:**

1. Nomination of Secretary
2. Review of Previous Minutes
3. Report of the Rector
4. Report of the Senior Warden
5. Report of the Junior Warden
6. Report of the Treasurer
7. Report of the Auditors
8. Report on Stewardship
9. Proposed Financial Budget
10. Parish Council Membership Nominations
11. Special Business: Adoption of the New Parish By-Laws
12. Old and New Business

**1. Nomination of Secretary**

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Gabriela Vlahovici-Jones volunteered to serve as Secretary for the Annual Parish Meeting.

**Vote:** All in favor

**2. Review of Previous Minutes**

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The parish members reviewed the minutes of the Jan. 29, 2017 meeting.

**Motion** to accept the minutes: Darrell Wilson

**Second:** Joanne Patrick

**Vote:** All in favor

### 3. Report of the Rector

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Fr. John presented the rector's report and highlighted the following information:

- *Metrics.* Fr. John pointed out that our parish's official census, which was submitted to the Diocese on Sept. 1, 2017, is 42 members. This census does not include children under 18. Fr. John also indicated that in 2017 we had one baptism and two chrismations.
- *New members.* Fr. John extended warm congratulations to Robin Adelaide Armstrong, Margaret Juliana LoGerfo, and Walter Sterling Basil Casserly on their sacramental reception into the Orthodox Church.
- *Protopresbyter Daniel's 90<sup>th</sup> birthday.* Fr. John reviewed Protopresbyter Daniel's 90<sup>th</sup> birthday celebration events, which took place on Jan. 15 and Aug. 26, 2017. Fr. John emphasized Fr. Daniel's exceptional service to the Orthodox Church in America, service which was recognized by the Gold Medal in the Order of St. Innocent. This medal is OCA's highest honor, bestowed upon Fr. Daniel and Mat. Dunia by Metropolitan Tikhon on Aug. 26, 2017.
- *Transition to parish status.* Fr. John briefly reviewed the events of Met. Tikhon's visit to Christ the Savior (Aug. 25-27, 2017) and expressed gratitude to all who contributed to the success of these events. Fr. John also reviewed the three-fold purpose of Met. Tikhon's visit: to raise the mission to full parish status, to celebrate Fr. Daniel's 90<sup>th</sup> birthday, and to lead the annual Diocesan Day.
- *Parish by-laws.* Fr. John indicated that a committee consisting of Deborah Wilson, Daniel Moss, Joanne Bushman, and Fr. John revised the starter by-laws to ensure compliance with the new OCA Statute. Fr. John thanked the committee and indicated that the adoption of the revised by-laws appears on the meeting agenda as a separate item.
- *Sunday of Orthodoxy celebration.* Fr. John indicated that, for the first time, our parish hosted the Sunday of Orthodoxy Vespers; Fr. John expressed appreciation to all who supported this event.
- *Tonsure of Reader Nicholas Borodulia.* Fr. John congratulated Nicholas Borodulia on his tonsure as Reader on Aug. 26, 2017.
- *Altar servers, choir members/directors, and ushers.* Fr. John expressed sincere appreciation to those who have served in these capacities. Fr. John recognized and thanked our choir directors: Daria Parsells, Rdr. Nicholas Borodulia, and Joanne Patrick.
- *Sunday attendance.* Fr. John indicated that the average attendance at the Sunday Divine Liturgy was 64 people.
- *Pilgrimages and trips.* Fr. John thanked those who took pilgrimages and brought back blessings on our Church, especially in the form of holy oils. Highlights of pilgrimages and trips include the March for Life in Washington, DC (led by Fr. John), a pilgrimage to venerate the Kardiotissa Myrrh-Streaming Icon in Bel-Air, MD (led by Dn. Steve Hall), and a pilgrimage to venerate the Hawaiian Iveron Icon in Gradyville, PA (led by Rdr. George Kaloroumakis).
- *Donation from the estate of Patrick George Brien.* Fr. John indicated that our parish received a \$15,000 donation from the Estate of Patrick George Brien, a close friend of Mat. Emily. May his memory be eternal!
- *Replacement of the boiler.* Fr. John reminded the Parish Body that the boiler stopped functioning in November and had to be replaced. Due to the urgent nature of this

repair, the Parish Council had to act quickly and allocate the funds from the Brien Estate to the purchase and installation of a new boiler. Fr. John indicated that, due to the financial magnitude of this decision, the Parish Council would seek formal review of the decision by the Parish Body.

- *Expansion of the parking lot.* Fr. John indicated that the expansion of the parking lot increased our parking spots from 17 to 27 and the building occupancy from 51 to 81.
- *Matching donation.* Fr. John indicated that, through our collective efforts, we were able to secure a \$12,000 matching donation. Fr. John expressed sincere thanks to our donor as well as to those who made the match possible by increasing their offerings.
- *New Church sign.* Fr. John pointed out that our church sign is in need of replacement. The phone number listed on the sign, for instance, is no longer in service. Fr. John then recommended that we consider the sign replacement as one of our important tasks for 2018.
- *Defibrillator.* Fr. John thanked Rdr. Nicholas Borodulia and Kathy Parrish for securing a defibrillator and offering training sessions. The defibrillator is located in the choir loft.
- *Fellowship/pool.* Fr. John thanked all who made our fellowship events a success. Fr. John also pointed out that the pool, which has been an important aspect of our fellowship gatherings, will need attention soon. The pool cover, which is meant to function as a seasonal cover, is starting to get damaged by repeated folding and unfolding, thus causing safety concerns. Because the replacement of the pool cover represents a significant financial decision, it will be discussed later in the meeting (under New Business).
- *Education.* Fr. John pointed out that Bible studies were held on Saturday nights throughout 2017. The primary adult education, however, occurs during the Sunday sermon. Fr. John thanked Nissa Nancy and Pat McAlpin, who have coordinated children's education in our Church School. Fr. John emphasized, however, that children's education occurs primarily through the family members' example.
- *Charity.* Fr. John indicated that our Church participated in a number of charitable efforts, such as donations for food banks, the local pregnancy aid center, and struggling families. Fr. John thanked all who supported these efforts.
- *Parish work days.* Fr. John extended sincere appreciation to those who help clean the Church on a weekly basis as well as during designated parish work days.
- *Parish Council and supporting committees.* Fr. John indicated that the Parish Council and supporting committees assist in the administrative work of the Church. This work is fraught with challenges and temptations; nevertheless, every year people work together to overcome these temptations. Fr. John emphasized that disunity is what hurts the Church; for this reason, we should continue to strive towards achieving unity and carrying out the Lord's work in good order and harmony. Fr. John extended sincere thanks to all who carry out this work, and especially to Deborah Wilson (Senior Warden), Barbara Kaloroumakis (Treasurer), and Joanne Bushman (Parish Council Member), whose terms of service have concluded.
- *Vision for 2018.* Fr. John shared his vision for 2018, a vision which includes the following points of focus: outreach and evangelism to the local community; increased financial stability through good stewardship; installation of a new sign and other capital improvements; prayerful discernment of the Lord's will for both short-term and long-term planning; joint services and activities with local Orthodox churches; charitable initiatives inside and outside our community; and learning, living, and loving our

Orthodox Faith. Fr. John emphasized that the love of our Faith stems from learning and living the Faith, and he encouraged all to persevere in education, practice of Christian precepts, and appreciation for the beauty of Christian life. Fr. John concluded his report by thanking everyone on behalf of himself, Mat. Emily, and the children.

**Motion** to accept the Rector's Report: Beth Dunbar

**Second:** Patricia McAlpin

**Vote:** All in favor

#### **4. Report of the Senior Warden**

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Deborah Wilson shared the Senior Warden's report, which summarized our Parish's efforts in 2017 from the perspective of our responsibility to love God with all our heart, our soul, our mind, and our strength, and to love our neighbor as ourselves.

- *Our heart.* Deborah pointed out our obligation to maintain our house of worship and reviewed some of our important challenges. Deborah thanked everyone for working together to overcome these challenges and encouraged all to persevere in caring for our church property.
- *Our soul.* Deborah thanked the choir directors – Daria Parsells, Rdr. Nicholas, and Joanne Patrick – for prayerfully leading our choir. Deborah also encouraged the parish community to remain mindful of good order during services and urged everyone to avoid using the doors in the choir area while worship is in progress.
- *Our mind.* Deborah thanked Nissa Nancy and Pat McAlpin for leading the vibrant Sunday school program and Fr. John for leading the Bible study classes.
- *Our strength.* Deborah also thanked those who participated in parish work days and those who clean the church property regularly.
- *Loving one's neighbor as oneself.* Deborah thanked everyone who participated in various charitable events and encouraged everyone to remain involved in service to our neighbors.
- *Thanks extended to Deborah for her faithful service.* Fr. John thanked Deborah for her service and pointed out the theological value of her report. Fr. John encouraged everyone to read the report carefully and remain mindful of its message.

**Motion** to accept the Senior Warden's report: Joanne Bushman

**Second:** Margaret LoGerfo

**Vote:** All in favor

#### **5. Report of the Junior Warden**

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Rdr. Nicholas Borodulia presented the Junior Warden's report, which emphasized completed projects and future needs.

- *Completed projects.* Rdr. Nicholas indicated that completed projects include Phase I and Phase II of the parking lot, which added ten additional parking spaces (although we are still waiting for the contractor to finish the last spot). In addition, completed projects

included the replacement of the old water system with a tankless system and modifications to the filtration system.

- *Future projects.* Rdr. Nicholas indicated that future needs include repairs to the original driveway (which has suffered a number of cracks), work on the exit driveway (which has a drop off that needs to be graded), repairs to the exterior wall stucco, rain gutters, and roof, as well as the replacement of the pool cover and of the signage on Carey Road.
- *Clarifications concerning the hot water system.* Fr. John and Rdr. Nicholas indicated that the new water system is more energy efficient, since it uses gas only when there is a demand for hot water. Fr. John pointed out that this is a dual system, which serves both as HVAC and as a hot water boiler; in addition, Fr. John indicated that Poseidon Plumbing, the company that installed the system, plans to give us a presentation on this system.
- *Clarifications concerning the filtration system.* Fr. John indicated that the previous position of the filters on the ceiling area made the cleaning and replacement of the filters extremely difficult, as work had to be done from below. The dehumidifier system in the back of the chapel since has one filter which needs changing from above but all other filters are accessible from below.

**Motion** to accept the Junior Warden's report: Darrell Wilson

**Second:** Joanne Bushman

**Vote:** All in favor

## **6. Report of the Treasurer**

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Barbara Kaloroumakis presented the treasurer's report. The ensuing discussion centered on the following points:

- *Thanks to all.* Barbara thanked everyone for the donations which have ensured the operation of our Church.
- *Ordinary income versus special donations and expenditures.* Fr. John pointed out the difference between ordinary income (which is incorporated in the budget) and special expenditures (which are covered by dedicated donations).
- *Financial assistance.* In response to Joanne Bushman's inquiry, Barbara indicated that our church offered financial assistance to someone in need. The funds came from a special private donation, which was routed through our church's bank account. To preserve the donor's anonymity, a check was cut from our CTS account.
- *Savings account.* After Ginny inquired into the status of our savings account, Barbara indicated that this is the first time we have any excess funds. Fr. John added that we have not been in a position to set anything aside, as we have struggled to pay our monthly bills. The matching donation has put us in a better situation; however, these funds have just come in, and the Parish Council has not had the time to research the best use for the excess funds. The Parish Council will conduct this research soon and make a concrete proposal.
- *Past challenges.* Deborah Wilson indicated that, in the past, our financial challenges have been so severe that Fr. John had, on several occasions, to hold the salary check and delay depositing it. Deborah extended heart-felt gratitude to Fr. John and his family

for their selfless sacrifices, but she advised that we should do our best to avoid such situations in the future. Fr. John, likewise, thanked everyone for their own sacrifices.

- *Amazon Smile.* After Joanne Patrick requested clarifications on the Amazon Smile program, Fr. John indicated that this involves a one-time setup, when the user selects a specific charity. After that, a small fraction of all purchases made through Amazon Smile is donated to that charity. Fr. John indicated that an Amazon Smile link is available on the CTS website.
- *Thanks to Barbara.* On behalf of the entire parish body, Fr. John extended sincere thanks to Barbara for her competent, dedicated, and faithful service during her tenure as Treasurer.

**Motion** to accept the Treasurer's Report: Daniel Moss

**Second:** Mat. Emily Parsells

**Vote:** All in favor

## **7. Report of the Auditors**

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Tara Casserly and Chad Fortin presented the auditors' report, which found no irregularities in our parish's financial records.

**Motion** to accept the auditors' report: Joanne Bushman

**Second:** Daniel Moss

**Vote:** All in favor

## **8. Report on Stewardship**

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Fr. John drew the attention of the Parish Body to the stewardship report. The ensuing discussion addressed the following points:

- *Data represented in the report.* Fr. John indicated that the stewardship report shows the distribution of \$130, 552 among 85 families. The report does not show, however, cash offerings that cannot be attributed to a specific individual or family, such as cash for candles or the kitchen.
- *Stewardship and spirituality.* Fr. John emphasized that stewardship is primarily a matter of spirituality. Everyone is 100% free to use financial resources as he/she decides; however, everyone is also 100% accountable for the gifts entrusted by God. Generally speaking, our parish is doing well at this time. We must, therefore, strive to learn, live, and love our Faith and continue to grow as Christians.
- *Missing return envelope in the stewardship package.* Nissa Nancy pointed out that each parish member or family has received a stewardship package including a summary of financial contributions during 2017 as well as a request for information on future contributions of talent and resources. This package is missing a return envelope, however. For those who prefer to mail in their responses rather than hand them in, Nissa Nancy can provide a return envelope.

**Motion** to accept the stewardship report: Beth Dunbar

**Second:** Pat McAlpin

**Vote:** All in favor

## **9. Proposed Financial Budget**

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Fr. John directed the attention of the Parish Body to the proposed 2018 budget. The ensuing discussion focused on the following points:

- *Changes in the budget.* Deborah Wilson pointed out key changes in the budget, which include rising health insurance costs (\$510.21/month increase), trash removal increase (from \$1,000 to \$1,500), and attendance at the OCA All American Council (\$3,000). Deborah clarified that the OCA All American Council meets every three years, and we are budgeting for the participation of two delegates from our parish.
- *Budgeted income.* Fr. John indicated that no changes were made to the projected income compared to the previous year. Fr. John also pointed out that last year we were actually under budget with our expenses.
- *Unforeseen expenses.* Ginny Borodulia pointed out that we are not prepared for extraordinary/unforeseen expenses. Fr. John agreed but indicated that special projects have been funded from special collections or unsolicited donations.
- *Pool cover.* Kimberly wondered whether the pool cover replacement may qualify as one of these special expenses and inquired into the replacement cost. Fr. John indicated that the existing pool cover costs about \$3,000. Mat. Emily clarified that the seasonal cover gets overused as the result of repeated folding and unfolding. Fr. John also indicated that the Parish Council will be seeking the Parish Body's authorization to research options for replacing the cover.
- *OCA assessment.* Fr. John clarified that neither the OCA nor our church require a set membership fee. In addition, our parish does not require anyone to pay any assessment. The OCA has implemented instead a proportional assessment system, which provides for a slight yearly increase.
- *Fundraisers.* In response to inquiries about possible fundraisers, Fr. John specified that our zoning and septic system do not allow us to hold festivals, for example. Rdr. Nicholas proposed that we consider setting up a table at the Greek Festival in Ocean City. Beth proposed that we brainstorm for options during the next Parish Council meeting. Fr. John emphasized that, while we can indeed research viable options, we should remain focused on stewardship, which should take priority over other initiatives.
- *Outreach.* Because the need for increased outreach emerged from the discussion, Fr. John stressed that outreach efforts should not focus on money but on people. In other words, we should concentrate first and foremost on sharing the message of the Kingdom. Gabriela followed up by proposing the formation of an Outreach Committee. Margaret LoGerfo, Tara Casserly, Pat McAlpin, and Nissa Nancy Hall expressed interest in joining this committee. When the committee meets for the first time, it will elect a chair.
- *Surplus.* Rdr. Nicholas stressed that the current surplus should not be used for everyday expenses and urged everyone to remain mindful of the importance of sustained stewardship.
- *Communication plan.* Fr. John indicated that we will continue to implement a financial communication plan, so that we do not lose focus of our commitments.

- *Budget deficit.* With no change in the income, the 2018 budget shows a deficit of \$11,848.75. Gabriela suggested that we rise to this challenge by increasing both our stewardship and our outreach. Fr. John re-emphasized that all efforts to this end must place above all the sharing of the Kingdom.

**Motion** to form an Outreach Committee: Gabriela Vlahovici-Jones

**Second:** Barbara Kaloroumakis

**Vote:** All in favor

**Motion** to accept the proposed expenses without change but balance the budget deficit through increased stewardship: Gabriela

**Second:** Joanne Bushman

**Vote:** all in favor

## **10. Parish Council Nominations**

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After the Parish Body agreed to waive the one-year membership requirement and reduce it to six months, the following parish members either volunteered or were nominated for service in the 2018 Parish Council: **Chad Fortin, Tarra Casserly, Joe Dunbar, Larry Perrone** and **Cecilia Wyatt**. Additional discussion focused on the following points:

- *Responsibilities of the Parish Council Member.* Fr. John indicated that the basic responsibilities of the Parish Council Member include counting the weekly offerings on a rotation basis and participating in Parish Council meetings. The work of the Parish Council is very important to the life of the Church and sincere appreciation is extended to those who commit to this ministry.
- *Privacy of stewardship contributions.* Ginny Borodulia expressed concern about the privacy of the weekly stewardship contributions, since a rotating team of Parish Council members must record all donations. Fr. John stressed that those who count the donations do so in rotation and do not have a complete picture of any one member's (or visitor's) stewardship, especially since they don't know what proportion of the donor's income the offerings represent and what level of sacrifice the donations entail. Fr. John also stressed that we are a church family, and we must therefore continue in showing compassion and respect to one another.

**Motion** to accept the nominations for Parish Council membership: Joanne Bushman

**Second:** Cheryl Kokkinos

**Vote:** All in favor

## **11. Special Business: Adoption of New Parish By-Laws**

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Fr. John invited discussion and a decision on the new Parish By-Laws. The discussion focused on the following issues:

- *Preparation of the Parish By-Laws.* Fr. John indicated that the proposed by-laws were drafted by lawyers of the Diocese of the South and adapted by our parish's By-Laws Committee.

- *Gender-inclusive language for Parish Council officer positions.* Gabriela proposed that the by-laws be accepted in their current form but with a change in the language referring to the Parish Council officer positions. Specifically, Gabriela recommended gender-inclusive language in references to the Senior Warden (from *he* to *he/she*). Gabriela suggested that clarity in this regard may be important, since – unlike clergy positions – Parish Council positions are open to both men and women. Fr. John indicated that, in our parish, women parishioners have regularly served as Senior Warden.

**Motion** to accept gender-inclusive language in references to Parish Council members and officers: Gabriela Vlahovici-Jones

**Second:** Darrell Wilson

**Vote:** All in favor

**Motion** to accept the proposed Parish By-Laws (with the indicated language change): Beth Keller

**Second:** Darrell Wilson

**Vote:** All in favor

## **12. Old and New Business**

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Fr. John invited discussion of old and new business. The discussion focused on the following issues:

- *The pool cover.* As announced previously in the meeting, Fr. John indicated that the Parish Council seeks authorization from the Parish Body to research and implement options for the replacement of the pool cover, while preserving or improving the current level of safety.
- *The boiler replacement decision.* As announced previously in the meeting, Fr. John indicated that the Parish Council seeks formal approval from the Parish Body regarding the decision to replace the boiler system.
- *Church sign.* Joanne Bushman recommended that we make the research/replacement of a new church sign one of our priorities for 2018.
- *Sign inside the church.* Fr. John indicated that the sign inside the church, which reminded people to keep quiet, has been removed because some people felt the sign to be offensive. Fr. John acknowledged the importance of good order during services but suggested that this sign may send an unwelcoming message, especially to visitors. Fr. John recommended that the Parish Council continue to explore options but emphasized the importance of compassion for our brothers and sisters, as well as the importance of changing ourselves first. If we become more focused, orderly, and compassionate, then we can influence others through example.

**Motion** to authorize the Parish Council to research and implement a solution for a pool cover replacement: Larry Perrone

**Second:** Nissa Nancy Hall

**Vote:** All in favor

**Motion** to approve the Parish Council's decision to replace the boiler system: Beth Dunbar

**Second:** Margaret LoGerfo

**Vote:** All in favor

**Motion** to authorize the Parish Council to research options for a new church sign: Joanne Bushman

**Second:** Pat McAlpin

**Vote:** Abstentions: Ginny Borodulia; remaining: in favor

**Motion** to adjourn the meeting: Mat. Emily Parsells

**Second:** Daniel Moss

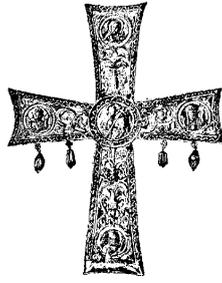
**Vote:** All in favor

The meeting was adjourned with a prayer led by Fr. John at 12:47 p.m.

Respectfully submitted,



Gabriela Vlahovici-Jones, Secretary



## CHRIST THE SAVIOR ORTHODOX CHURCH

### REPORT OF THE RECTOR TO THE ANNUAL MEETING OF JANUARY 27, 2019

**Glory to Jesus Christ! Glory forever!**

#### 1. METRICS FOR THE YEAR 2018

Baptisms: 9	Marriages: 2	Catechumens: 7
Chrismations: 2	Marriage Blessings: 0	Funerals: 0

Official census, submitted to the Diocese on September 1, 2018: 45 members.

#### 2. MAJOR EVENTS OF 2018

January	6	Theophany – Great Blessing of Water
	19	March For Life in Washington DC
	28	Annual Parish Meeting
March	25	Annunciation / Surprise 40 <sup>th</sup> Birthday Party for Fr. John
	31	Baptism of Eliseea Theodora
April	1	Palm Sunday / Bakaliaro Fish Meal
	1-7	Great and Holy Week
	8	Holy Pascha
	15	Children's Egg Hunt
	22	Baptisms of Wiley Demetrius and Oliver Keller
	27	Marriage of Sarah Keller and Kevin Kostyk
May	13	End of Church School Year / New Catechumen: Zachary Davidson
	19	New Catechumens: The Hill Family
June	17	Prayer for Graduates
July	15	Blessing of Chariots
	23-27	All American Council @ St. Louis, MO
	29	Baptism of the Hill Family
August	15-17	Vacation Church School
	15-16	Dormition / Patronal Feast
September	7	Blessing of Teachers and Students
	16	New Catechumen: Alexander Gray
	29	Archdiocesan Assembly @ St. Mark's in Bethesda, MD

	30	Blessing of Choir
October	14	Chrismation of Zachary Thomas Davidson
	20	Marriage of Megan Borodulia and William Wilkinson
	21	Baptism of Milana Ann Christensen
November	4/11	St. Michael's Party; Parish Thanksgiving
December	22	Movie Night
	25 <sup>th</sup>	Holy Nativity
	30	Chrismation of Ruth Andreas / St. Basil's Bread / Christmas Carols

### **3. A REVIEW OF 2018**

#### **New Members / New Marriages**

Congratulations is expressed to all the new members through Baptism and/or Chrismation! We likewise rejoice in the union of those joined in Holy Matrimony. May the Lord bless them all!

#### **All-American Council – St. Louis, Missouri – July 23-27**

Fr. John represented Christ the Savior this year as the only delegate. Reports/media are online.

#### **Vacation Church School**

The camp got off to a great start, with two dozen children participating and numerous volunteers coming together to lead the activities, especially Kelly Hageman, Cecilia Wyant, and Mat. Emily! A news release together with photo galleries and a video are available on our website.

#### **Security Commission**

A Security Commission, consisting of Rdr. George Kaloroumakis, Larry Casserly, and Dana Wyant, made an assessment of the Parish Center and grounds, offering recommendations, many of which have already been implemented, including the installation of a new lighting system, security cameras, and signage. Many thanks for their efforts and the donors who funded these necessary improvements!

#### **Planning Commission**

A Planning Commission, consisting of Pat. McAlpin, Larry Casserly, Larry Perrone, and Constantine Mitsopoulos, has been formed to prepare a long-term plan for the further development of the parish. A report from this commission's work is included in the packet of handouts. May the Lord guide and bless!

#### **Finance Committee**

Appreciation is expressed to the Finance Committee who researched and implemented, with the authority of the Parish Council, the acquisition of a 12K CD to hold the 2017 financial surplus. Special thanks to Chad Fortin, Pat. McAlpin, and Dn. Steven for doing the legwork! Appreciation is also expressed to our new Treasurer, Tara Casserly, who painstakingly upgraded our QuickBooks data from an old desktop version to a cloud-based online version.

#### **Outreach Committee**

The Outreach Committee, has met numerous times both in person and via teleconference to discuss, plan, and act on various initiatives to further our evangelical mission. The committee first chaired by Tara Casserly is now co-chaired by Beth Dunbar and Barbara Kaloroumakis. The committee's work includes:

- Our website has a new responsive design, PWA w/ web push notifications, & other improvements.
- Our welcome area at the candle stand has undergone a remodel. Thank you to the donors!
- Tri-fold brochures are now available and Christmas cards were mailed.

#### **Sunday Attendance**

In 2018, our average attendance at the Sunday Divine Liturgy was a record-setting 73 people. In previous years the attendance was 64, 64, 60, 72, 60, 50, 46, and 38.

#### **Choir Relocation**

The choir has moved to the left and right kliros, and new benches and area rugs were installed to create the appropriate accommodations. The loft area is now open for general usage, but preference should be

given to those needing easy access to the bathrooms and quiet room. Multiple meetings and rehearsals have helped to unify us in one voice and heart. Email lists are available to help facilitate communication between choir members and directors. Efforts to make the transition as smoothly as possible are applauded on the part of our directors and members!

#### **Capital Improvements: Thank You to Donors!**

- ❖ A new commercial grade pool cover w/ 30-year full warranty (\$2,000)
- ❖ A new camera-based security system upgrade (\$1,000)
- ❖ A new smart, high efficiency, lighting system with LED/solar (\$500)
- ❖ New area rugs for the choir and altar table (\$900)
- ❖ New benches for the right and left kliros (\$700)
- ❖ A new hand-painted icon of the Mother of God was completed by Mirona Bendfeldt (\$800)

#### **Earmarked / Restricted Funds**

- ~\$9,000 – Church Sign / Entrance
- \$2,000 – Special Project
- Additional smaller earmarks for charity, ministries, projects, etc..

#### **Education**

Bible studies were held throughout the year on Saturday nights, supplementing the shorter but primary adult education which takes place during the sermon. Additionally, catechumens and inquirers met with Fr. John to learn more about the Lord and His gift of Holy Orthodoxy. The Church School program continued to educate the youth in the ways of God. Sincere appreciation is also expressed to those who attend the classes and the parents and assistants who have also helped in this holy educative endeavor.

- Church School Instructors: Joanne Patrick, Cecilia Wyant, and Mat. Emily
- Church School Assistants: Joanne Bushman, Beth Dunbar, and Kelly Hageman

#### **Fellowship**

Appreciation is expressed to the organizers and attendees of the coffee hours, festal meals, women's outings, youth group trips, barbeques, birthday celebrations, and other such events which bind our community together through fellowship. May the Lord bless you for your efforts!

#### **Fr. John's Surprise 40<sup>th</sup> Birthday Party**

Much appreciation is extended to one and all for the surprise 40<sup>th</sup> Birthday Party! Your kindness was truly great and the fact that the priest truly had no idea is a poor reflection on his shepherding abilities!

#### **Thank You to All: Fellow Clergy / Parish Council / Supporting Committees / "Unknowns"**

I would like to sincerely thank my brother clergy, Protopresbyter Daniel and Deacon Steven as well as all of you who gave themselves over to the important work of serving the Lord, especially noting those who are coming off the council this year, having fulfilled their terms of office: Rdr. Nicholas Borodulia, *Junior Warden*, Nissa Nancy, and Daniel Moss. We also sincerely thank Gabriela Jones, who although remaining on the council, has fulfilled her term as secretary.

#### **4. A VISION FOR 2019**

This year the Rector and Parish Council will focus on:

1. Outreach and evangelism to the "lost sheep" and the local community.
2. Encouraging and nurturing our youth in the Faith and service to the Church.
3. Prayerfully discerning the Lord's will for both short and long-term planning and projects.
4. Securing the Parish through maintenance of infrastructure and good stewardship of resources.
5. Learning, living, and loving our Orthodox Christian Faith.



Rector

## 2018 Senior Warden Report

Glory to Jesus Christ!

What a wonderful, vibrant community we have in this church! With God's grace we have accomplished much in this past year and grown in faith and friendships. God has blessed our parish with a priest whose sermons and leadership are inspired by His loving hand and a church family whose love and loyalty to its members is gratifying. Thanks be to God!

We may remind ourselves of some highlights in 2018:

- Most prominent are the beautiful liturgies celebrated every Sunday and Feast Day. Through much of the year they are enhanced by the presence of our Deacon Steve Hall whose humility and kindnesses are examples for us all. Present nearly always are Fr Daniel and Matushka Dunia Hubiak, the stalwarts who bring us joy anew every time we arrive.
- Nine baptisms, two chrismations and a catechumen awaiting reception in this glorious faith, remind us how much we are growing.
- As the church school year ended, a plan hatched by Matushka Emily, Kelly Hageman and Cecelia Wyant brought many volunteers to conduct a vacation church camp in the summer. It was attended by two dozen children and deemed a great success. Thank you to everyone who helped!
- In the summer, too, the choir experienced a major change as it moved from the "loft" into the nave, divided by space but singing a united "alleluia" to the Lord! While the "kinks" need to be worked out, parishioners have praised the sound resonating throughout the church. The choir received a special blessing in September and we are so blessed to hear these voices weekly. Kudos to the choir directors and members!
- Vespers precede each liturgy "with the setting of the sun" and prepares us for the reception of communion in a most peaceful way. Every Saturday evening Bible Study is held before Vespers, leading us from a theological discussion to a gentle preparation for the great mysteries the following day.
- Sunday "coffee hour" in the social hall hardly describes the reality. We receive delectable meals provided by accomplished cooks. Taking care of the kitchen is Deaconissa Nancy Hall, whose worth cannot be measured or appreciated enough. She honors every child in the parish and devotes herself to serving God in the church in so many ways.
- A newly formed Outreach Committee has implemented plans to keep in touch with parishioners who are absent and is discussing ways to participate in activities in local communities.
- There was hardly a dry eye in the church on the Sunday that the Morsey family returned with Maleah, who had suffered a devastating illness. Their suffering brought about an outpouring of prayers and support culminating in Maleah's healing (some say miraculous) and thanksgiving from all.
- The Long Range Planning Committee has met several times to discuss the future of our growing parish. We are working toward the goal of one day building a new Orthodox Temple to the glory of God. With the desire to put God above all in our lives, surely He will give us everything we need to do what He wants us to do.

Such a generous loving parish ... whose generosity is always outdone by our Lord!

In Christ,

Patricia McAlpin

## Junior Warden's Report

Fellow parishioners, for 2018 and beyond:

This past year the plumbing changeover from plastic to copper was completed with the final bill being \$ 1000 less than anticipated. It was discovered that additional crawlspace needed encapsulation for mold and the original contractor, Dry Tek will do this without charge as they feel it was an oversight on their part. A new pool cover was donated and repairs to the rectory chimney were completed at relatively low cost. The hot water and HVAC systems are all up and running without difficulties.

On the down side we have had no response from the paving company regarding completion of the last 1/2 parking space. We are still in the fundraising portion of filling and grading of the exit driveway area. The biggest issue at present is the roof. Cracks and broken tiles have been found in multiple areas where one angle/pitch of the roof meets another. So far there have been little or no leaks into the rectory, but this must be addressed soon. Spicer Brothers roofing is to give us their opinion and other roofing companies will be contacted for same.

Larry Casserly has prepared a listing of ongoing maintenance projects with price projections for contractors vs DIY. Many of these are routine/yearly maintenance, but some, although potentially costly, should be a one-time project. These include additional outside lighting for the parking lot, running electric out to the future sign on Carey road, changing over electrical outlets to meet code, etc. A copy of this summary is available.

The other major project for the near future is that of the church entrance sign. Discussion of this is ongoing.

Respectfully submitted, in Christ

Rdr Nicholas Borodulia

**Christ the Savior  
2018 Profit/Loss**

**Income**

Bookstore		216.00
Candles		1,478.00
Charity		100.00
Christmas Charity		270.00
Souper Bowl of Caring		190.00
Thanksgiving Food Drive		110.00
<b>Total Charity</b>	<b>\$</b>	<b>670.00</b>
Coffee Hour		32.97
Stewardship		105,236.39
<b>Total Income</b>	<b>\$</b>	<b>107,633.36</b>
<b>Gross Profit</b>	<b>\$</b>	<b>107,633.36</b>

**Expenses**

Bank Service Charges		3.00
Checks		256.26
<b>Total Bank Service Charges</b>	<b>\$</b>	<b>259.26</b>
Charity Expense		
Christmas Charity		270.00
Pregnancy Aid		190.00
Seminary Support		1,077.52
Thanksgiving Food Drive		110.00
<b>Total Charity Expense</b>	<b>\$</b>	<b>1,647.52</b>
Communications		
Phone		600.00
Web Site		300.00
<b>Total Communications</b>	<b>\$</b>	<b>900.00</b>
Feastdays		
Holy Friday		83.65
Pentecost Flowers		46.46
St. Basil's Bread		46.56
<b>Total Feastdays</b>	<b>\$</b>	<b>176.67</b>
Insurance		
Liability Insurance		6,692.00
<b>Total Insurance</b>	<b>\$</b>	<b>6,692.00</b>
Maintenance		
Building		3,732.37
HVAC		1,213.00
Lawn Care		124.02
Repairs		775.00
Security System		552.15
Snow Removal		600.00
Supplies		220.83
Trash Removal		2,087.97
<b>Total Maintenance</b>	<b>\$</b>	<b>9,305.34</b>
<b>OCA</b>		

**Christ the Savior  
2018 Profit/Loss**

All American Council		1,500.00
Assessments		5,881.03
<b>Total OCA</b>	<b>\$</b>	<b>7,381.03</b>
PayPal Fees		24.09
Pool		
Lifeguard		650.00
Maintenance		1,852.58
<b>Total Pool</b>	<b>\$</b>	<b>2,502.58</b>
Priest		
Insurance - Health		25,937.26
Insurance- Dental		2,675.04
IRA		1,200.00
Pension		3,601.80
Salary		26,002.84
Social Security		1,989.00
<b>Total Priest</b>	<b>\$</b>	<b>61,405.94</b>
Supplies		
Altar		207.91
Bookstore		229.63
Candles		1,395.00
Choir		598.76
Envelopes		111.60
Office		269.12
Wine		440.82
<b>Total Supplies</b>	<b>\$</b>	<b>3,252.84</b>
Supply Clergy		450.00
Taxes		
Worcester County		108.00
<b>Total Taxes</b>	<b>\$</b>	<b>108.00</b>
Utilities		
Electric and Gas		12,860.86
<b>Total Utilities</b>	<b>\$</b>	<b>12,860.86</b>
<b>Total Expenses</b>	<b>\$</b>	<b>106,966.13</b>
<b>Net Operating Income</b>	<b>\$</b>	<b>667.23</b>

**Christ the Savior  
2018 Profit/Loss**

**Other Income**

Bank Interest		1.54
Building Fund		100.00
Charity - Member Support		200.00
Christopher Morsey (Maleah)		21,165.27
<b>Total Charity - Member Support</b>	<b>\$</b>	<b>21,365.27</b>
Charity - Non-member Support		500.00
Coffee Hour Supplies		713.92
Earmarked Donation		426.58
Choir Benches		200.00
Choir Rug		500.00
Church Camp 2018		470.00
Church Security		1,000.00
Church Sign		8,390.00
Parking Lot		300.00
Pool Cover		2,000.00
Rectory Appliances		750.00
Special Project		2,000.00
<b>Total Earmarked Donation</b>	<b>\$</b>	<b>16,036.58</b>
Fundraising		
Amazon Smile		15.51
<b>Total Fundraising</b>	<b>\$</b>	<b>15.51</b>
<b>Total Other Income</b>	<b>\$</b>	<b>38,732.82</b>

**Other Expenses**

Church Article Expense		
Area Rugs		921.35
Candlestand		116.58
<b>Total Church Article Expense</b>	<b>\$</b>	<b>1,037.93</b>
Coffee Hour Expense		837.28
Earmarked Expense		
AED Cabinet		314.67
Morsey Family		21,595.27
Pool Cover		1,984.31
<b>Total Earmarked Expense</b>	<b>\$</b>	<b>23,894.25</b>
Financial Assistance		200.00
Non-Member		500.00
<b>Total Financial Assistance</b>	<b>\$</b>	<b>700.00</b>
Lighting		267.10
Other Expenses		200.00
Outreach		317.41
Reconciliation Discrepancies		-1,462.16
Security		722.20
<b>Total Other Expenses</b>	<b>\$</b>	<b>26,514.01</b>
<b>Net Other Income</b>	<b>\$</b>	<b>12,218.81</b>
<b>TOTAL NET INCOME</b>	<b>\$</b>	<b>12,886.04</b>

**Christ The Savior Orthodox Church  
2018 End of Year Account Balances**

**PNC Bank Non-Profit Checking - Account xxxxxx4667**

Opening Balance 1/1/18	13,171.25
Closing Balance 12/31/18	19,436.89

**PNC Bank Savings - Account xxxxxx7067**

Opening Balance	2.75
Closing Balance	2.75

**Farmers Bank of Willards - Account xxxxxx0063**

Opening Balance	12,000.00
Closing Balance	12,151.70

**PayPal**

Beginning Account Value	1,633.71
Ending Account Value	1,567.91

Total Starting Balances	26,807.71
Total Ending Balances	33,159.25

<b>Change in Account Balances</b>	<b>6,351.54</b>
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Prepared by Tara Casserly, Treasurer  
January 27, 2019 Annual Meeting

To: 2019 Annual Meeting of Christ the Savior Orthodox Church  
From: Ioana Davidson and Ramona Sterca  
Date: January 27, 2019  
Subject: Audit of the 2018 Parish Financial Accounts

Dear Parish Members,

Please be advised that a review of the church's financial records was performed on January 12, 2019.

Christ the Savior Operating Account xxxxxx4667  
Christ the Savior Savings Account xxxxxx7067  
Christ the Savior PayPal Account [donations@orthodoxdelmarva.org](mailto:donations@orthodoxdelmarva.org)

In order to compare that the collections sheets matched the saved Sunday envelopes, we picked four days randomly:

- March 18th
- June 3rd
- October 28th
- December 9th

With the exception of June 3rd, the total cash amounts, check amounts and deposit amounts matched. On June 3rd, the total deposit amount was different by \$100. There was an additional donation by check which had no name or amount listed on the collection sheet. There was only a separate note stored with the Sunday envelopes which contained the name and amount of the donation in question. There was an adjustment made incorrectly to the basket cash on the collection sheet. The corrections should have been made to the total donations by checks.

In order to ensure that the amounts deposited matched the collection sheet totals, we picked the first Sunday of each month to check. All amounts matched, but for April and June there were adjustments made.

In order to ensure that the cut checks have cleared the bank and have their corresponding expenditure noted, we picked the months of April, July and November. All checks were properly noted and all cut checks cleared the bank.

In order to ensure that the reimbursement checks match the reimbursement forms and receipts, we picked two reimbursement checks (#3434 from 4/1/18 and #3481 from 12/2/18). All amounts were backed with documentation. On copy check #3481 it was difficult to see the third signature.

The checks from July through December were reviewed and the expenditures matched the monthly budgeted amounts roughly.

We have found the following recommendations:

- After comparing the budgeted versus actual financial data for 2018, we suggest that advertising and bank service charges should be budgeted in the future, and the budget for insurance expense should be increased and/or revisited.

- While reviewing the collection sheets, many of the pages have the perforation right on the written date which makes it hard to find a specific date. Adjusting the placement of the date on the collection sheet can fix the problem.
- While the two council members are counting the donations, they should first ensure that the collection sheet from previous day was properly filled out and signed. We found that on May 6th and May 20th nobody signed for collection processors and deposit, while on August 19th and November 25th, nobody signed for the deposit.
- While making an adjustment to the collection sheet at a future date (either by correcting an amount or writing a note), initials and a date should be marked next to it in case there would be a question in the future regarding the adjustment.
- The names of the members who make donations by check should always be listed on the collections sheets.
- While all the documents were available for review, we found different years of bank statements stored together in the same binder in a random order. We recommend storing bank statements separately per year for easier review in later years. Also scanning the bank statements and storing them securely would be beneficial for easy access.
- When submitting receipts for reimbursement, the total of the amount of the reimbursement should match the total of the receipts and/or any check written out of a personal checking account
- We recommend asking the bank to provide statements with copies of cleared checks for the operating PNC Non-Profit account for better review of the monthly expenses without having to refer back to the check book. This also would be useful in reviewing that the checks have the proper amount of signatures needed and/or have the signature of the priest or the senior warden when it comes to reimbursements to the priest or the treasurer.
- Additional ideas past the scope of our review would include the possibility of putting together a balance sheet (statement of financial position) which would include assets (cash, inventory, furniture, equipment, investments, etc.), liabilities (amounts payable, short or long term loans, if any) and net assets (unrestricted, temporary restricted or permanently restricted). The statement of financial position would provide a better picture of what the Church owns and owes. This, together with the statement of activities (profit and loss), would help in the budgeting process for the subsequent year.

In Christ,

Ioana Davidson

Ramona Sterca



## **REPORT OF THE LONG-TERM PLANNING COMMISSION**

### **MISSION STATEMENT:**

**With the grace of God and to His glory, the long-term planning commission will provide a plan for the Christ the Savior Parish for Capital Improvement with the primary goal being construction of a new Church Temple according to the Tradition of the Orthodox Church.**

**GOAL: Build a new Orthodox Church on our current property.**

### **ACTION ITEMS:**

- **[COMPLETED] Advise and obtain approval from the Parish Council.**
- **[COMPLETED] Meet with Worcester County building department to get buy-in and help for the construction project.**
- **Create separate building fund account(s) for donations to be used only for planning and construction of a new Church on our current property.**
- **Determine where on the property to best locate the new Church.**



# CTS - Infrastructure and Grounds Maintenance Report

- Maintenance define as:
  - Reactive repairs to building & grounds of the Church, as well as; preventive maintenance to infrastructure & unimproved property.
- Calendar Year 2018 approximate cost:
  - 10k
    - Cost is approximate as the accounting records do not fully isolate logistic costs
- Calendar Year 2019 projected:
  - Range is 5-25k
    - Cost is affected by those projects that might be done via DIY activities

# CTS - Infrastructure and Grounds Maintenance Report (Cont)

- Projected Required Activities:

Repair Exterior Stucco (Cracking)	Power wash building(s)	Clean Roof Tiles (Lichen / Dirt / Mold)	Clean Gutters	Inspect attic space and dispose of excess records and materials	General Grounds trim/cut/clean
Paint all Exterior and trim	Trim trees and foliage	Repair Electrical Issues (Code issues)	Replace Gutter Guards	Repair/replace exterior lights	Stabilize parking area with fill
Repair and paint interior areas	<b>Roof Repair</b>	<b>Ground Stabilization Parking Area</b>	<b>Ext Lighting improvement</b>	<b>Pool Paver Leveling</b>	...

- Special project(s) are not included in this review
- **Larger Font** indicates that costs are still to be identified

# Christ the Savior 2019 Budget

	2017 Actual	2018 Actual	2018 Budget	2019 Budget	
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Bookstore	181.00	216.00	150.00	150.00	
Candles	-	1,478.00			
Charity	795.00	670.00	1,000.00	1,000.00	
Coffee Hour	159.00	32.97	300.00	300.00	
<b>Stewardship</b>					
Cash	10,261.52		7,500.00	7,500.00	
Members	74,597.69		98,848.75	98,848.75	
Visitors	10,203.17		3,000.00	3,000.00	
<b>Total Stewardship</b>	<b>95,062.38</b>	<b>105,236.39</b>	<b>109,348.75</b>	<b>109,348.75</b>	
<b>Total Income</b>	<b>96,197.38</b>	<b>107,633.36</b>	<b>110,798.75</b>	<b>110,798.75</b>	
<b>Expense</b>					
Bank Service Charges	15.00	283.35	0.00	0.00	new checks
Charity Expense	795.00	570.00	1,000.00	1,000.00	
<b>Communications</b>					
Phone	600.00	600.00	600.00	600.00	
Web Site	300.00	300.00	300.00	300.00	
<b>Total Communications</b>	<b>900.00</b>	<b>900.00</b>	<b>900.00</b>	<b>900.00</b>	
Education	66.05	0.00	100.00	100.00	
Feastdays	536.25	176.67	500.00	500.00	
Fellowship	190.72	0.00	200.00	200.00	
Insurance	5,440.00	6,692.00	5,440.00	6,692.00	\$1,252 inc. coverage 2018
Legal	0.00	0.00	300.00	300.00	
<b>Maintenance</b>					
Building	1,593.26	3,732.37	3,500.00	3,500.00	
HVAC	670.00	1,213.00	1,080.00	1,080.00	
Lawn Care	567.13	124.02	250.00	250.00	
Repairs	290.18	775.00	3,000.00	3,000.00	
Security	510.00	552.15	516.00	516.00	
Septic	0.00	0.00	200.00	200.00	
Snow Removal	0.00	600.00	350.00	350.00	
Supplies	94.22	220.83	500.00	500.00	
Trash Removal	2,062.42	2,087.97	1,500.00	2,000.00	
<b>Total Maintenance</b>	<b>5,787.21</b>	<b>9,305.34</b>	<b>10,896.00</b>	<b>11,396.00</b>	
<b>OCA</b>					
All American Council		1,500.00	3,000.00	0.00	Triennial - 2 delegates
Assessments	3,373.33	5,881.03	5,403.00	6,132.96	\$60.83/month inc.
Background checks	0.00	0.00	50.00	0.00	
Diocesan Assembly	0.00	0.00	100.00	0.00	
<b>Total OCA</b>	<b>3,373.33</b>	<b>7,381.03</b>	<b>8,553.00</b>	<b>6,132.96</b>	
<b>Pool</b>					
Lifeguard	600.00	650.00	600.00	600.00	
Maintenance	3,381.78	1,852.58	2,150.00	2,150.00	

## Christ the Savior 2019 Budget

	2017 Actual	2018 Actual	2018 Budget	2019 Budget	
<b>Total Pool</b>	3,981.78	2,502.58	2,750.00	2,750.00	
<b>Postage</b>	0.00	0.00	150.00	150.00	
<b>Priest</b>					
<b>Insurance- Dental</b>	2,591.37	2,675.04	2,675.00	2,675.00	
<b>Insurance - Health</b>	19,890.89	25,937.26	25,936.52	25,936.52	
<b>IRA</b>	1,200.00	1,200.00	1,200.00	1,200.00	
<b>Pension</b>	3,468.45	3,601.80	3,601.73	3,660.12	
<b>Salary</b>	26,172.61	26,002.84	26,000.00	26,728.00	
<b>Social Security</b>	1,823.25	1,989.00	1,989.00	2,044.69	
<b>Total Priest</b>	55,146.57	61,405.94	61,402.25	62,244.33	2019 COLA 2.8%
<b>Seminary Support</b>	961.67	1,077.52	989.50	1,107.98	1% of income
<b>Supplies</b>					
<b>Altar</b>	245.16	207.91	400.00	400.00	
<b>Bookstore</b>	253.38	229.63	150.00	150.00	
<b>Candles</b>	733.41	1,395.00	1,600.00	1,600.00	
<b>Choir</b>	0.00	598.76	0.00	0.00	
<b>Envelopes</b>	319.62	111.60	110.00	110.00	
<b>Kitchen</b>	522.90	0.00	100.00	100.00	2018 all supplies donated
<b>Office</b>	170.60	269.12	500.00	500.00	
<b>Wine</b>	769.73	440.82	900.00	900.00	
<b>Total Supplies</b>	3,014.80	3,252.84	3,760.00	3,760.00	
<b>Supply Clergy</b>	0.00	450.00	750.00	750.00	
<b>Taxes</b>					
<b>Worcester County</b>	108.00	108.00	108.00	108.00	
<b>Total Taxes</b>	108.00	108.00	108.00	108.00	
<b>Utilities</b>					
<b>Electric and Gas</b>	11,689.96	12,860.86	13,000.00	13,000.00	
<b>Total Utilities</b>	11,689.96	12,860.86	13,000.00	13,000.00	
<b>Total Expense</b>	92,006.34	106,966.13	110,798.75	111,091.27	
<b>Net Ordinary Income</b>	4,191.04	667.23	0.00	-292.52	

DIOCESE OF NEW YORK AND NEW JERSEY Clergy Compensation Analysis - Minimum Level - Calculations as of August 31, 2013							
Years of Service	Cash Salary	Housing Value	Pension (Parish Portion) 8%	Social Security (Parish Portion) 7.65%	Health Insurance	Total Cost to Parish	Total Paid to Priest
<i>Housing parish provided, 100% Health Insurance provided</i>							
0 to 3	30,000	20,400	4,032	3,856	26,256	58,288	30,000
4 to 6	31,500	20,400	4,152	3,970	26,256	60,022	31,500
7 to 9	33,075	20,400	4,278	4,091	26,256	61,844	33,075
10 to 12	34,729	20,400	4,410	4,217	26,256	63,756	34,729
13 to 15	36,465	20,400	4,549	4,350	26,256	65,765	36,465
16 to 18	38,288	20,400	4,695	4,490	26,256	67,873	38,288



## **2019 PARISH COUNCIL MEMBERSHIP**

As per Parish By-Laws, to serve on the Parish Council, the following requirements must be met:

“A voting member of the Parish who has been a member for one year is eligible for election to the Parish Council. A voting member of the Parish who has been a member for two years is eligible for election as on officer of the Parish Council.

In addition to the technical qualification of one-year membership in the Parish, the Parish Meeting must elect to the Parish Council only those members of the Parish who are zealous for the Orthodox Faith, who are regular communicants at the Eucharist, who are active in the Parish, who are willing to work for the improvement, both spiritual and temporal, of the Parish, who are not contentious and rebellious against the authority of the Church, and who are not motivated to seek office out of pride, but only out of a strong desire to work for the Lord and the building up of His Church. Specifically, no one who fulfills only the minimum requirement of receiving the sacraments, who is known to be rebellious against the Church, the Diocese, the bishop, the rector or the priest-in-charge, who promotes divisions and factions among the membership, and who is not regular in his/her attendance at the church's services, should ever be elected to a position of leadership in the Parish.

Wives of clergymen assigned or attached to the Parish, widows excepted, are not eligible for membership in the Parish Council.”

The 2018 Parish Council was as follows:

### Officers

Patricia McAlpin, Senior Warden (term as officer ends 2020)

Rdr. Nicholas Borodulia, Junior Warden (term ends 2019)

Tara Casserly, Treasurer (term as officer ends 2020)

Gabriela Vlahovici-Jones, Secretary (term as officer ends 2019)

### Members

Ginny Borodulia (term ends 2020)

Larry Casserly (term ends 2021)

Beth Dunbar (term ends 2020)

Joseph Dunbar (term ends 2021)

Nissa Nancy Hall (term ends 2019)

Cheryl Kokkinos (term ends 2020)

Daniel Moss (term ends 2019)

Lawrence Perrone (term ends 2021)

Cecilia Wyant (term ends 2021)

### Coming off the council:

Rdr. Nicholas Borodulia, Nissa Nancy Hall, and Daniel Moss

## **RESOLUTION OF THE 2018 PARISH COUNCIL SUBMITTED FOR APPROVAL AT THE 2019 PARISH ASSEMBLY**

The Parish Council requested the Parish Body's approval for: 1) researching and implementing options for securing a church credit card, and 2) for creating and implementing policies for credit card use.