1. The following maintenance-related or improvements have been completed in the Parish Complex over the past year:
   - Completed Building Painting and Trim and Shutters
   - Doors Painted and Glossed
   - Changed Keyed locks to Keyless Locks in the Rectory, Chapel and Parish Hall
   - Converting CFL and Halogen 6" Lights to LED (LED Lights procured –change out in progress)
   - Parish Center Clean up Day for 20th Anniversary Celebration
   - Parish Center Roof Soft Washed
   - Old gutter guards removed and gutters cleaned
   - New Gutter Guards Installed

2. There are two maintenance projects that need attention and has the potential to require significant funding:
   - Immediate: Driveway and Parking Lot: There are areas in the parking lot that are breaking up and sections that are “pancaking”. There is a section in the driveway that has deteriorated (the point begins where there is a Video surveillance sign and there is a pipe under the asphalt, to the parking lot).
     - All three estimate independent estimates indicate the same breakage/deterioration.
     - Estimates cover: Replace deteriorated sections (major areas), resealing and remarking. There are minor areas that will need to be repaired at a future data but not needed now.
     - Cost Estimates ranged from $15,153 - $18,200 (still valid)
     - Recommend: Start a funding campaign for this effort.

   - Roofing Repairs: The Parish Center Roof Is made of Clay Tile: Some of the tiles are broken, and there are a few areas that appear to have some other damage decay (cleaning did help)
     - A professional roofing company is required to provide assessment.
     - There are very few Clay tile Roofers in the area (identified three to contact)
     - Although Clay Roofs are 100-year Roof, they are expensive to maintain.
     - Parish does have existing pallet of Clay tiles, and have identified source of manufactures if others need to be procured.
     - May required funding campaign in near future.

Donald G. Rowe
Junior Warden