

Long-Term Planning Committee
Annual Report 2022

1. The Long-Term Planning Committee (LTPC) Activities:
 - a. Meetings: March 22, 2022 -Full Group, April 5 (Fr. John and Tom Mathews)
 - i. Fundraising - introduced by Anne and to be addressed. We already have building fund accounts.
 - ii. Beth, Marian, and Anne suggested seeking information from churches that have already been through the construction process. Does the OCA have a template for this process?
 1. Several examples retrieved and submitted as examples, in Parish Archives and in Basecamp Project Management site. Consider St Andrew's, Lewes and St Matthew's churches.
 2. Pat mentioned that Ioana Davidson's brother-in-law in Romania had previously sent drawings of churches he had helped design in his country. We might consider their usefulness in our work.
 - iii. Anne suggested the eventual need for a Project Manager/Contractor.
2. Status/information regarding wetland delineation. Church property has already been staked out but only for the septic reserve area so the rest of the property needs delineation.
 - a. Next step is to reach out to the County - Tom reached out but County never responded so another contact needs to be made.
 - b. Spencer Rowe, our wetland delineation contractor will be retiring so we will need to choose a replacement.
 - i. Spencer did indicate when speaking that the size and scope of the church (approximately 5,000 sq feet, generally would not be an issue regarding Wetland delineation), however, the additional parking spaces, etc., would be an area of concern.
 - ii. Spencer will give us names of people to work with for future delineation needs.
 - iii. Wetland Delineations are done during Fall/winter months for future planning and budget purpose considerations.
 - c. BaseCamp Project Management Site-Don has created a website to keep track updates and milestones, etc. and shared with long term planning committee members.
 - i. All Project Related Documents are populated.
 - ii. A LTPC Points of Contact sheet created.
3. No additional coordination or communication was made with the county or Spencer Rowe regarding continuation of Wetland Delineation due to other financial obligation of the Parish.